

Information for Authors

AACN Advanced Critical Care is an official publication of the American Association of Critical-Care Nurses. It is a quarterly, peer-reviewed series of informative volumes of particular interest to experienced critical care, acute care, and progressive care clinicians at the bedside, advanced practice nurses, and clinical and academic educators. Each issue contains a topic-based symposium of 4 to 5 articles and individual articles that focus on topics of current clinical and professional interest. Articles contain concisely written information that can be put to immediate use in practice and be readily available for future reference. Continuing education units are available for selected articles in each volume. Both solicited and unsolicited articles are accepted for publication.

Focus of Articles

Manuscripts focus on in-depth, state-of-the-science, and evidenced-based content of relevance to experienced clinicians and advanced practice nurses working in critical care, acute care, or progressive care areas. The goal is for each journal issue to include articles related to pathophysiology, pharmacology, advanced assessment, disease management, innovative approaches to care, and professional role topics. Manuscripts also include discussion of how to integrate the article's information into clinical practice. Where appropriate, manuscripts include discussion of differences and similarities for patients across the lifespan (neonate through geriatrics). Manuscripts are to be reference-based and reflect the most current and seminal references on the topic, including clinical research studies.

Style

Authors must prepare manuscripts according to the American Medical Association's Manual of Style (Iverson CI, Christianson S, Flanagin A, et al, eds. *AMA Manual of Style*. 10th ed. New York, NY: Oxford University Press; 2007).

Manuscript Preparation

Only electronic files compatible with MS Word will be accepted for manuscript submission. Format of Word document:

- Double space the entire document (including tables)
- Use 1-inch margins
- Use a font size of 12 throughout the manuscript, including the title page, and table and figure legends
- Include page numbers, as well as a two or three word short title (running head) as a header and/or footer on each page
- Limit the manuscript length to less than 25 pages, excluding references, figures, and tables
- Do not use a reference program (eg, EndNote)

Title page

Include the title of the manuscript and list name, credentials, position title, address, telephone number, fax number, and e-mail address of each author. Clearly identify the corresponding author. The title should be concise, specific and informative. Titles should emphasize the main point of the manuscript and be **no more than 80 characters**. Also, include a running head title (abbreviated title that appears in the header/footer of the published article).

Abstract

Include an abstract that summarizes the main points of the manuscript (limited to 150 words). List 3 to 5 keywords at the end of the abstract for indexing purposes. Keywords should follow MeSH headings. *Example:* Keywords: cardiac output, quality of life, coping skills

Body of the manuscript

- Use clear, concise subtitles within the manuscript to improve readability.
- Do not use footnotes within the body of the manuscript. Use the **AMA reference style throughout the manuscript. This style includes the use of superscript and sequential numbers for references at the end of each**

sentence. Once a reference has been cited, continue to use the same number for that reference throughout the manuscript. *Example:*

Recent guidelines on the prevention of VAP include the use of an endotracheal tube with an additional lumen for continuous aspiration of supraglottic secretions.^{1,5-7}

APA format is unacceptable and manuscripts will be returned to the author for correction.

- Abbreviations are recommended for words that are used more than 3 times in the text. Spell out all abbreviations the first time they appear in the manuscript, followed by the abbreviation in parentheses. *Example:* ventilator-associated pneumonia (VAP)

- The standard abbreviation for electrocardiogram is ECG. The units of measure for liquids and gases is milliliters (mL). Avoid using abbreviations that may lead to medication errors and are not recommended for use in hospitals.

- Use generic names for drugs throughout the manuscript. Include the drug's trade name in capital letters enclosed in parentheses after the first time you use a generic drug name. *Example:* dexmedetomidine (Precedex)

- List of references: Include current and seminal references on the topic, including clinical research studies, if relevant. In general, limit references to 30 or 40 key citations (exception: review of the literature or evidence-based practice manuscripts). Sequentially number the references in the reference list based on the order of their appearance in the text. Use the AMA reference style for each citation (*AMA Manual of Style*, 10th ed.). Abbreviate journal names as used in the MEDLINE/PubMed. Limit the number of authors included in the reference to 3 followed by "et al" when there are more than 6 authors. For 6 or fewer authors, list all authors. *Examples:*

1. Hauptman PJ, Jimenez-Navarro M, Molero ET, et al. Left ventricular assist device. *N Engl J Med*. 2002;346:1023-1025.

2. Weiss M. *Biomedical Instrumentation*. Philadelphia, Pa: Chilton Book Company, 1973.

3. e-Health Ethics Initiative. e-Health Code of Ethics. *J Med Internet Res*. 2000;2(2):e9. <http://www.jmir.org/2000/2/e9>. Published May 24, 2000. Accessed April 29, 2004.

- Each reference should be cited in the text, tables, or figures in consecutive numerical order. A reference can be cited in a table or figure legend and not in the text if it is in sequence with references cited in the text.

Tables

- Create a separate page with all table titles and figure legends and double-space these titles and legends.

- Double-space all content in tables.
- Define all abbreviations used in tables in either the legend or at the bottom of the table.
- If the table is from or adapted from another source, list that information at the end of the legend. *Example:*

Table 1: Criteria for risk assessment (Used with permission from Jones ML. Falls risk assessment. *J Nurs Qual*. 2004;24:11)

- Sequentially cite all tables in the text of the manuscript.

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- Use the first author's name and the figure number as the file title.

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Miscellaneous information

List any acknowledgments, disclaimers, study support, or potential conflicts of interest on the title page. *Examples:*

Acknowledgments: Special thanks to May Jones, PhD, for statistical consultation and data review and to John Cary for manuscript review.

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Conflicts of Interest and Source of Funding: A has received honoraria from Company Z. B is currently receiving a grant (#12345) from Organization Y, and is on the speaker's bureau for Organization X – the CME organizers for Company A. For the remaining authors none were declared.

Acknowledgments

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